



### Client Information

Client's Name:

Pet's Name:

Address City CA Zip

Phone Number(s):

How did you hear about us? YELP Google Newspaper Referral  
Media Vehicle Sign Other

Whom to contact in an emergency. *Emergency contact must be local and **not traveling** with you.*

Emergency Phone Numbers:

Does someone else have a key or access to the home or pet (ex-spouse/parents/in-laws/friends)?

YES NO If YES, who?  
Name  
Phone  
Name  
Phone

Will anyone else come into the house while you are away? YES NO If YES, who?  
Name  
Phone

Do I have permission to take your pet to the veterinarian if needed? YES NO

Other Duties (check all that apply): Mail Trash Water Plants  
Other



# Lil' Chick Pet Sitters

408.838.7502 • www.lilchick.com

## Client Information (Cont.)

Should Lil' Chick Pet Sitters retain your key after the last pet sit for future sits? There is a \$10 key pick up and drop off after initial pet sit request that is added to your invoice.      YES      NO

Please:      leave key in the house      or lock box

Other arrangements (describe):

How many times a day would you need me to visit?

Additional instructions:

- Please be aware that Lil' Chick Pet Sitters cannot be responsible for the safety of your home if you choose to have the keys left outside. If you choose to have the keys left inside the home after the last pet visit, please be aware that if you are delayed and we need to enter your home, we will hire a locksmith to access your home in order to continue taking care of your pets.
- It is Lil' Chick Pet Sitters responsibility to communicate via email with you about your pet(s) on all our pet assignments and occasionally include pictures.
- Lil' Chick Pet Sitters also confirms all pet assignments prior to starting a pet sit to ensure we have the dates correct. Lil' Chick Pet Sitters shall email you after the last pet sit. For the safety of your pet(s), please contact your pet sitter upon arrival home.
- If your pet is in my care and you leave me a message, I shall contact you within two hours under normal circumstances.

Client Signature:

By typing my name, I am electronically signing my application.

Date

Email

Pet Sitter's Name

Pet Sitter's Signature

By typing my name, I am electronically signing my acknowledgment.



## Pet Information

Type of Animal

Pet(s) Name(s)

Age(s)

Breed(s)

Color/Markings

Sex                                    M        F                    M        F                    M        F

Neutered/Spayed                N        S                    N        S                    N        S

Microchip Information

Rabies Tag #

Expiration Date

Allergies?

What kinds of foods does your pet eat?

Special feeding instructions?

Any aggressive or other behavior pet sitter should be aware of?                YES        NO

If YES, please explain

Please tell us a little about your pet(s). How long have you had them, and how would you describe their personalities?

We prefer not to use choke collars on dogs. If you use a choke collar, do you have another collar we can use on our walks?                YES        NO

Where do you keep your collar, leash, extra pet supplies?

Is your pet on any medications that must be administered?                YES        NO

If YES, please describe the medication procedures including name, dosage and where it is kept.

Does your pet have favorite hiding places?



**Pet Information (Cont.)**

Please answer the following brief questionnaire about your pet. It will help us to provide better care but may not apply to all animals:

Is friendly with other animals?	YES	NO
Likes new adults?	YES	NO
Likes children?	YES	NO
Must stay on leash during walks?	YES	NO
Is allowed in the house?	YES	NO
Is allowed to have treats you provide?	YES	NO
Is prone to chewing?	YES	NO
Is fearful of noises or other things?	YES	NO
Obeys basic commands?	YES	NO
Has bitten people or other animals?	YES	NO
Has shown other aggression?	YES	NO
Is your pet an indoor or outdoor pet?	INDOOR	OUTDOOR
Additional Comments:		

Please indicate anything else about your pet's habits or behavior that would be useful to us in providing care.



## **Client Agreement for Pet Care**

- Please have paperwork and a spare key available for us at the interview.
- Please note there is an extra charge of \$10 per visit on major holidays.
- Due to the nature of our business, we cannot always guarantee availability so please book us well in advance, especially during the holiday season.
- In case your regular pet sitter is unavailable to accommodate a pet sit for you, you will be informed well in advance of a backup pet sitter if one is available. Please obtain the name of your backup sitter from your current pet sitter if you wish to schedule a meeting.

This signed document is an agreement between Lil' Chick Pet Sitters and Client:

Lil' Chick Pet Sitters agrees to provide pet care services to Client in a professional, reliable, trustworthy, and caring manner of their pet(s) and home. We will never disclose your information to a third party.

### **RATE PER VISIT:**

1. Client authorizes Lil' Chick Pet Sitters to perform pet care services as outlined in this contract.
2. Client authorizes Lil' Chick Pet Sitters to obtain any emergency veterinary care that may be necessary during the time spent with pet. Client accepts responsibility for any charges related to this emergency care. Client also authorizes Lil' Chick Pet Sitters to utilize an alternate veterinarian in the event Client's primary veterinarian is unavailable. Every effort will be made to contact the Client prior to obtaining emergency care unless otherwise stated.
3. Lil' Chick Pet Sitters accepts no responsibility for the security of the premises, loss or damage if other individuals have access to the home during the term of this agreement. Pet care will be performed only by Lil' Chick Pet Sitters during all assignments.
4. Client agrees to reimburse Lil' Chick Pet Sitters for any additional fees for providing emergency care, as well as any expenses incurred for unexpected visits, transportation, housing, food, or supplies.
5. Lil' Chick Pet Sitters agrees to provide the services stated in this agreement in a reliable, caring and trustworthy manner. In consideration for these services and as an express condition thereof, the Client expressly waives and relinquishes any and all claims against Lil' Chick Pet Sitters, its employees or assigns, except those arising from proven negligence of the pet sitter.
6. Lil' Chick Pet Sitters will not be liable for the injury, disappearance, death, or fines of any pet with unsupervised access to the outdoors.



## **Client Agreement for Pet Care (Cont.)**

7. Client will be responsible for all medical expenses and damages resulting from an injury to the pet sitter or other persons, animals, or property by the pet(s). Client agrees to indemnify and hold harmless Lil' Chick Pet Sitters in the event of a claim by any person, animal or their property injured or affected by the pet(s).
8. Lil' Chick Pet Sitters reserves the right to terminate this contract at any time, at its sole discretion; likewise, Client may terminate this contract at any time. There is no term of contract for daily service.
9. It is expressly understood that Lil' Chick Pet Sitters shall not be held responsible for any damage to Client's property or that of others, caused by Client's pet(s) during the period in which they are in its care. Client has advised Lil' Chick Pet Sitters of all situations which will relieve it of liability for damage.
10. **LATE FEE.** Fees are earned upon acceptance of pet sitting reservations and are due 15 days from day of invoice received. There is a 10% late fee after 30 days and for each month up to 90 days after which the unpaid invoice is submitted to collection.
  - Client will be charged if the pet sitter shows up to pet sit and is unable to enter the home.
  - Client will be charged a 25% fee of entire pet sitting reservation if cancelled less than 24 hours ahead of a major holiday.
  - Client will be charged a 50% fee for the remainder of all days left on pet sit reservations if cancelled mid-pet sit during major holidays.
  - A fee of \$15 will apply to all returned checks. Client is responsible for all costs of collection and including all attorney fees.
11. Client attests to the fact that all licenses and vaccinations required by the State of California, the City in which Client resides and/or the County are current according to the law.
12. Client authorizes this contract to be valid approval for future services so as to permit Lil' Chick Pet Sitters to accept telephone reservations and enter Client's premises without additional signed contracts or written authorization.
13. A spare key, garage code or security alarm code has been provided to the pet sitter and Client shall be responsible for providing any changes to the alarm code and keys prior to a pet sit.
  - In the event an updated key or alarm code is not provided and the pet sitter is unable to enter the home, the pet sitter shall try to reach the Client on the emergency numbers provided. If unable to, for the safety of the pet(s), a lock smith shall be called and the Client shall be responsible for all expenses associated with accessing the home to care for the pet(s).
  - We at Lil' Chick Pet Sitters strive to provide each of our clients with above and beyond service and shall provide you with constant contact and written communication of services performed on a regular basis. If there are any changes in pet sitting assignments and/or new assignments including additions or changes in pet(s) or home care, it is the responsibility of the Client to provide in writing to the pet sitter these changes/additions, so the Client's files can be updated accordingly.



## **Client Agreement for Pet Care (Cont.)**

14. In the event Client's pet(s) require veterinary care, we shall charge for time at a rate of \$25 an hour or fraction thereof. This also applies to any other emergency related to pet(s) or home while Client is away.
15. Please provide a back up emergency plan for your pet(s) in the event your pet sitter has a personal emergency. Your pet sitter shall try to find you a back up sitter among the Lil' Chick sitters, but due to all sitters' regular client routines, that cannot always be guaranteed.
16. Lil' Chick complies with the State of California Abandoned Animal Act.

Client has completed and signed the required veterinary release forms. Client has read and agrees to the Policies and Procedures which are part of this agreement.

Client Signature:

By typing my name, I am electronically signing my application.

Date

Email

Pet Sitter's Name

Pet Sitter's Signature

By typing my name, I am electronically signing my acknowledgment.



## Veterinarian Authorization

Veterinarian's Name:

Veterinarian's Address:

Phone Numbers:

During my various absences, Lil' Chick Pet Sitters will be caring for my pet(s). They have my permission to transport them to and from your office or, in the case of large animals, request "on site" treatment from your office as is deemed necessary. I authorize you to treat my pet(s) and I will be fully responsible for **all fees and charges**, and will pay for all charges incurred on my behalf upon my return. I further authorize you to give out any information about my pet(s) to Lil' Chick Pet Sitters.

### Urgent Veterinary Treatment Authorization

This form will be retained on file and will be used to authorize **urgent** veterinary treatment in the event your pet(s) require such treatment during your absence and we are unable to contact you.

Please indicate a maximum dollar amount for your pet's veterinary treatment in the event we are unable to contact you. \$ \_\_\_\_\_ . (Please do not leave blank.)

In case of an ill or senior pet, does the veterinarian have instructions on file should your pet pass away while you are out of town?      YES      NO

Have you made arrangements with your emergency contact and veterinarian on what should be done?  
   YES      NO

Client Name

Address

City

CA Zip

All phone numbers

Client Signature

Date Signed